

**MAGISTRATES COURT OF THE AUSTRALIAN CAPITAL TERRITORY**

**Notice to practitioners**

**Settling Draft Orders Electronically**

1. The Magistrates Court will now accept matters for settling, in accordance with Court Procedure Rules 1606 and 1611, electronically. This may be done by email to the Court to the following address:

[CourtMCTCivil@act.gov.au](mailto:CourtMCTCivil@act.gov.au)

2. This is an alternative procedure in addition to the traditional means of filing these documents in the Registry.
3. When your draft is received, it will be settled by using the track changes tool that highlights any required changes. The document will be emailed back to you noting that it has been settled. You can then accept the track changes (if there are any) and print the document, have it signed if applicable and then file the settled version in hard copy in the Court in the usual way. Clearly, if the document requires no changes it will still be settled and emailed back to you as described.
4. The Court anticipates that this new practice will result in a saving of time to practitioners and costs to clients.



Amanda Nuttall  
Registrar  
ACT Magistrates Court  
26 July 2013