

**NOTICE TO REMEDY**

RE PREMISES AT: .....

To .....,  
(name of the tenant)

Take notice that my/our records show that rent for premises occupied by you under a residential tenancy agreement has been unpaid for .....

The outstanding rent as at ..... is .....

In accordance with clause 92 of the Schedule to the *Residential Tenancies Act 1997* (“*the Act*”) you are required to pay all outstanding rent within 7 days of the date of service of this notice.

If you pay all outstanding rent within 7 days after the date of service of this notice, that is by ....., no further action will be taken at this time and the tenancy will continue.

However, if all rent is not paid within the required 7 days I may, in accordance with *the Act*, serve you with a NOTICE TO VACATE the premises within 14 days.

If you require any further information please contact me on .....

Yours Sincerely

.....  
(date)